



THE SOCIETY OF  
CHRISTIAN ETHICS

2022 ANNUAL MEETING

## Call for Proposals: Information & Requirements

**Proposal Submission Deadline:**

**Tuesday, March 30, 2021 at 11:59 PM EST**

### **SUBMISSION**

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All proposals must be submitted electronically using the appropriate online form, which can be found on the SCE website. SCE will NOT accept any paper/fax submissions.

*If proposals involve research on or interviews with human subjects, authors are expected to show evidence that they secured approval from an institutional Review Board before beginning their research (see [“Publication criteria and IRB Regulations”](#) on the JSCE tab of the webpage.*

### **ELIGIBILITY**

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1. Only members in good standing, who's **current** (2021) dues have been paid prior to submitting the proposal, may propose a paper, panel, or poster. All member participants on panels must also be in good standing.
2. No one who is involved in scoring the proposals for concurrent sessions is eligible to submit proposals for a concurrent session or accept invitations to participate in panels during concurrent sessions, for that same year.
3. Student members, as sole presenters, may submit paper proposals for concurrent sessions if they have successfully completed qualifying exams before the deadline for the submission of proposals.
4. Student members not yet having completed their qualifying exams by the deadline for proposals may propose to co-present a paper co-authored with a full member.
5. Student members must have passed their qualifying exams to participate in a panel during a plenary or concurrent session.
6. Non-members may present or co-present in non-concurrent sessions, by invitation of Interest or Working Groups, or serve on a panel on which at least 50% of the panelists are members in good standing of the SCE, the SJE, and/or the SSME. Non-members may not author or co-author paper proposals for concurrent sessions.
7. To broaden opportunities for members to present their work at the annual meeting and in the JSCE, the SCE allows members to present papers in concurrent or plenary sessions or serve on panels in concurrent or plenary sessions only every other year.
  - This every-other-year rule applies only to SCE plenaries and SCE concurrent sessions.
  - This every-other-year rule does not apply to members who make presentations in non-concurrent sessions for Interest or Working Groups. It does not apply to those who present at a Poster Session, nor to members who serve as conveners.
  - This every-other-year rule does not apply to members who served the previous year as respondents in plenary or concurrent sessions devoted to their work.
  - This every-other-year rule does not apply to SCE members who served the previous year as respondents to an SJE or an SSME paper.
  - There is one exception to this every-other-year rule: Any member who has made a presentation in a concurrent session sponsored by one of the three designated Working Groups retains her or his eligibility to submit a paper proposal the subsequent year or to serve as a member of a concurrent or plenary session panel the subsequent year.



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8. Those proposing panels should limit the number of panelists so as to ensure that adequate time is reserved for discussion. Panel proposals should indicate that panelists have been contacted and agree to serve. If you cannot confirm who your panelists will be, then we ask you to identify whom you intend to ask. The Program Committee may approve your proposal contingent on the acceptance of the invitation of your intended panelists.
9. An individual member may submit a separate paper proposal even if he or she is also listed as a presenter in a panel proposal. If both are accepted for the program, the member must choose between the two.
10. SCE members are eligible to present a paper or serve on a panel during a concurrent session even if they have agreed to serve as a respondent to an SJE or an SSME paper or have agreed to serve as a respondent in another concurrent session at the meeting.
11. A member may serve the program a maximum of twice per year as either a convener (of a concurrent session), a facilitator (of a Conversation with an Author session), or a respondent during SCE concurrent sessions.
12. All presentations made during plenary and concurrent sessions are eligible for review and publication in the *JSCE*.

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**EVALUATION**

Proposals will be reviewed by the Program Committee on the following criteria:

1. *Originality.*
2. *Timeliness.*
3. *Interest to the Society.*
4. For papers: *academic quality*—detail and coherence of the argument; clearly articulated methodology; scholarly promise and significance, and manageability of the topic within a 25-30-page paper.
5. For panels: *academic quality*—coherence of the presentations; scholarly promise and significance, manageability of the topic as it relates to number of panelists.
6. Sessions dedicated to reporting on books that are in print before the annual meeting will not be accepted, as a general rule—particularly when the proposed session involves presentations by the authors or editors of the book in question.

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**DETAILS AND RULES**

**Concurrent Sessions:**

1. All individual proposals for concurrent sessions compete for program slots.
2. All proposals for concurrent sessions are initially scored in a process of anonymous review—proposals are read and scored by each member of the Program Committee as well as representatives of many prominent constituencies within the Society.
3. Approximately three-fourths of concurrent session openings are allocated strictly based on these numerical tallies.
4. The remaining concurrent session openings are filled during a meeting of the Program Committee. In this stage of the review, names of those submitting proposals are available to the Program Committee, and the committee considers remaining proposals in light of their scholarly contribution but also in relation to such things as: the theme(s) proposed for this annual meeting (if any), the responsibility to provide a range of subject matter addressing the diverse interests of the membership in a balanced program, the frequency of presentations by particular proposers, and matters of gender, ethnic, and denominational diversity.
5. Except in the case of panel proposals, only one paper is permitted in each concurrent session, to allow time for discussion.



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6. Only the names of actual proposers can appear in the program. Additional names can be added only with the approval of the Program Committee.
7. Interest Group may also submit a proposal for a concurrent session. Such proposals must be submitted by the group's convener(s) and will be evaluated on a competitive basis by exactly the same criteria used to evaluate other proposals. In any given year, approval will not be granted to more than two concurrent session proposals from any one Interest Group.
8. During any given concurrent session, a maximum of two slots can be allocated to Interest and Working Groups, with Working Groups given priority.
9. Each of the three Working Groups is guaranteed one concurrent session if their proposal for a concurrent session is submitted by the deadline. The proposal for the reserved concurrent session is not subject to competitive review. If a Working Group does not submit a proposal for a concurrent session by the deadline, that reserved session will be reassigned to the pool of sessions available for individual members submitting proposals for concurrent sessions.
10. Working Groups may, in addition, propose a panel or paper for a second concurrent session. Proposals from Working Groups for additional concurrent sessions will be evaluated on a competitive basis by exactly the same criteria used to evaluate other proposals. In any given year, approval will not be granted for more than two concurrent session proposals from any one Working Group. If a Working Group opts to submit more than one proposal, the convener(s) should specify clearly which proposal is to be given the guaranteed concurrent session slot and which is to be subject to competitive review.

**Early Morning/Evening Slots for Interest Group & Working Group:**

1. For early morning or evening scheduling, Interest and Working Group proposals should be submitted in accordance with the Group Policy. Group proposals must be made by the group's convener(s) in order to be considered.
2. Interest and Working Groups normally meet during early morning or evening time slots. Interest or Working Group requests for these sessions are exempt from competitive review and are accepted on a space-available basis.

**Conversation with an Author Session:**

1. Authors must be a member in good standing—that is, they must have already paid their 2021 dues.
2. Authors must agree to be present for the discussion.
3. Books must have some relationship with the interests of the SCE membership.
4. Books to be discussed at the 2021 annual meeting must have been published no earlier than January 1, 2020, and no later than April 30, 2021.
5. Since there are space constraints on the number of books accepted, book discussion proposals are date stamped and accepted on a first come, first served basis.
6. All participants, including authors, must sign up and purchase tickets (if food is available) to attend Conversation with an Author sessions.
7. Proposals to discuss revised editions of books that have been previously included in a Conversation with an Author session will not be accepted.
8. To protect the SCE financially from undersubscribed tables, the number of tables at the Conversation with an Author session will be limited. If very few sign up to discuss a particular book, that table may be cancelled and the few who indicated interest will be reassigned to other tables or receive a refund. In the case of reassignment, each person will be given a choice of which other table to join, space permitting.



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**Poster Session:**

1. Any full or student member of SCE who is not participating in a plenary session is invited to propose one visually compelling research poster. The "every other year" rule does NOT apply to poster sessions. No one may both present a poster AND present during a Plenary Session or present a paper or serve on a panel during a Concurrent Session during the same Annual Meeting. A poster proposal may be submitted by an individual member or a small group of members.
2. Posters may either showcase a broad spectrum of ongoing research or focus more narrowly on one line of argument therein. During the fifteen to thirty (TBD) minute poster session, each poster presenter is expected to be present with their poster for discussion and Q & A with circulating attendees. Posters will remain on display throughout the conference. Posters can be **no bigger than 29.5" x 20."** Please ensure that you adhere to the maximum size dimensions for your poster. Posters that exceed this limit will not be accepted for display. In addition to their name, authors frequently opt to include their email address on their poster and/or even a photograph of themselves, so viewers who wish to follow up electronically or face to face at the meeting may do so. Be aware that you are responsible for printing and bringing your poster to the Annual Meeting. The SCE is unable to provide printing facilities at the annual meeting or elsewhere in the city. Materials for assembling your poster (if you bring it in pieces) **will not be available** at Registration Desk.

**REGISTRATION REQUIRED**

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All presenters are required to register for the Annual Meeting.